

SAPC-14790

26 April 1957

Dear

It has come to our attention that information regarding the departure of contractor employees from Project activities is not always being forwarded to this Headquarters.

It is requested that in the future Project Headquarters be advised of any departure of Project cleared personnel. This includes terminations, transfers, and/or any extended leave of absence. Notification should be made prior to the departure of an employee, whenever possible. This is especially necessary in the case of senior officers or Phase II and Phase III types, in order that they may be given the appropriate security debriefing and counselling.

It is further requested that a review of your operations be conducted with the view toward arriving at an accurate estimate of the number of clearances which will be required during the remainder of the Project. This is necessary in order for the Project Security Office to effectively plan to meet these clearance requirements. In preparing this estimate, it is desired that a breakdown in respect to the appropriate phase category be made.

Regards,

/s/ George

25X1A

██████████:deb (25 April 1957)

Distribution:

1 - ██████████, Baird

██████████, E-K

██████████, Firewel

██████████, GPL

██████████, Lovelace

██████████, R-W

██████████, Westinghouse

██████████, Hycon

██████████, Lockheed

██████████, P&E

██████████, P&W

2 - Contracts

3 - RI

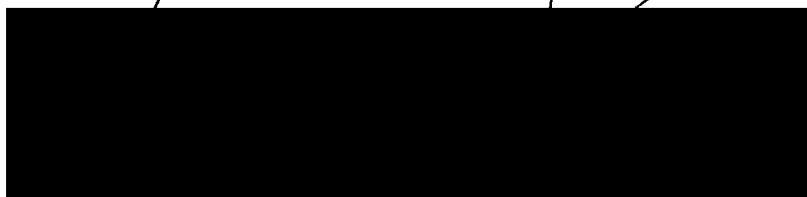
4 - Reading file, SO

5,6 - SO, 10501

for return

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to



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Don - This has been to Security
& returned note & file.

(E)